

MINUTES OF THE IQAC MEETING

Date: August 28, 2024

Time: 3:30 PM

Venue: Communication resource centre

Attendees:

1. Prof. P Sen Thamizhan – Principal
2. Mr. Rajesh Kumar – IQAC Coordinator
3. Dr. Thomas Mathew – Head of Department (HOD) -HK
4. Dr. Sudha Tiwari – Assistant Professor
5. Mr. Karthikeyan – Assistant Professor
6. Mr. Sajukumar – Assistant Professor
7. Ms. A G Priya – Assistant Professor
8. Mr. Sriram – Assistant Professor
9. Mr. Arunkumar – Assistant Professor
10. Ms. Sayanthani Karar – Assistant Professor
11. Ms. Tabassum Parveen – Assistant Professor
12. Mr. Krishnamoorthi – Assistant Professor

Agenda:

1. Practical Training and Internships.
2. Placements and Industry Connect.

Minutes of the Meeting:

1. Practical Training and Internships:

○ Review of In-House Training Facilities:

- Current training facilities, especially in the restaurant and housekeeping areas, require upgrades. It was decided to create a facilities upgrade plan to align with industry standards.

○ Improvement of Internship Quality and Partnerships:

- Emphasis was placed on strengthening partnerships with high-end hotels and increasing engagement with industry partners to enhance internship quality. The placement cell will handle partnership expansion.

MINUTES OF THE IQAC MEETING

Date: September 03, 2024

Time: 3:30 PM

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Agenda:

1. Faculty Development
2. Feedback and Continuous Improvement

Minutes of the Meeting:

1. Faculty Development:

- The need for **continuous professional development** for faculty was discussed, with a focus on enhancing skills in **modern teaching methods** and **hospitality trends**.
- It was decided to organize **workshops** and **training sessions** for faculty on emerging technologies in **hospitality, leadership, and communication skills**.
- Participation in **national and international conferences** was encouraged to keep faculty updated with global industry practices.

2. Feedback and Continuous Improvement:

- The importance of a robust **feedback mechanism** was emphasized to gather input from **students and faculty** on courses, teaching methodologies, and internships.